



**MINUTES – JULY 11, 2019 MEETING
PARKS, RECREATION AND CULTURAL ARTS ADMINISTRATIVE OFFICE
1405 S. 28TH AVENUE**

Interim Director and Board Liaison David Vazquez called the July 11, 2019 Meeting of the Parks, Recreation and Cultural Arts Advisory Board to order at 6:00 PM.

David Vazquez stated in the absence of an official Board Chair and Vice-Chair due to term limits and re-appointments at the Special City Commission Board Appointments meeting, he would chair the meetings until the Nomination appointments.

ROLL CALL:

MEMBERS PRESENT: Sean Atkinson, Kathy DiBona, Paul Farren, Claire Garrett, Sharon Nitzberg, Shirley Stealey, Tom Tianich, Catherine Uden, James Jackson and Victoria Mejia.

MEMBERS ABSENT: Nathan Whitney.

STAFF MEMBERS PRESENT: David Vazquez, Interim Director and Sandra Betton, Administrative Assistant II recording the Minutes.

GUEST (S): Alan Fallik, Deputy City Attorney.

REVIEW OF SUNSHINE LAW – Alan Fallik, Deputy City Attorney

Alan Fallik stated the Sunshine Law extends to the discussions and deliberations as well as the formal action taken by a public board or commission. There are no requirements that a quorum be present for a meeting of members of a public board. Instead, the law is applicable to any gathering, whether formal or casual, of two or more member of the same board or commission to discuss some matter on which foreseeable action will be taken by the public board or commission. The Sunshine law requires that meetings of boards or commissions must be open to the public; reasonable notice of such meetings must be given, minutes of the meeting must be taken.

- ✓ Meeting should be posted 7 days in advance.
- ✓ Sunshine Board with public meeting and notices is located at City Hall.
- ✓ Minutes of Sunshine Law meetings are required and need not be verbatim transcripts of the meetings.
- ✓ Florida's Government-in-the-Sunshine Law was enacted in 1967.
- ✓ The Sunshine Law was adopted by the Florida Constitution in 1992.

- ✓ Exempt from the Sunshine Law –
 - Collective Bargaining
 - Litigation meetings
 - Fact finding Committees

- ✓ Penalties – Any member of a board or commission or of any state agency or authority of a county, municipal corporation, or political subdivision who knowingly violates the Sunshine Law is guilty of a misdemeanor of the second degree.

Public Records Act - It is the policy of this state that all state, county, and municipal records are open for personal inspection and copying by any person. Providing access to public records is a duty of each agency.

WELCOME AND INTRODUCTION OF BOARD MEMBERS: David Vazquez welcomed all Board members; and then asked them to briefly introduce themselves.

David Vazquez briefly reviewed the Purpose of the Board and the Department's Mission Statement.

APPROVAL OF MINUTES

Corrections were made by Board members Sharon Nitzberg and Victoria Mejia regarding the spelling of their names. A motion to approve the Minutes of the April 4, 2019 Meeting with corrections was made by Tom Tianich; and the motion was seconded by Kathy DiBona. The Minutes were approved with the corrections by unanimous vote.

NEW BUSINESS:

NOMINATIONS FOR CHAIR AND VICE CHAIR

A motion to appoint Catherine Uden as Board Chairperson was made Victoria Mejia. The motion was seconded by Kathy DiBona; and the appointment was approved unanimous vote.

A motion to appoint Claire Garrett as Board Vice Chairperson was made Claire Garrett. The motion was seconded by Tom Tianich; and the appointment was approved unanimous vote.

MEETING DATE / TIME SELECTION

A motion to have the Boards meetings monthly every first Thursday, at 6:30 PM was made by Paul Farren; the motion was seconded and approved by unanimous vote.

Tom Tianich also referred that Board members were able to participate in meetings via teleconference in keeping with attendance.

Board members discussed additional meetings, including subcommittees and rescheduling of meetings in lieu of cancellation.

GENERAL DISCUSSION

Tom Tianich suggested the Board invite Molly Taylor who is the General Obligation Bond Advisory Committee member in the Sports League/Recreation Category to the next Board meeting. Tom also recommended the Board have a meeting at the Armory to see it prior to changes.

David Vazquez responded that the Armory is not available for meetings because it is technically closed to the public. However, an onsite walk-thru can be arranged with restrictions.

David Vazquez advised the Board that unlike the General Obligation Bond that passed in 2004 which was based on category, and the GO Bond that passed last March is project specific. The description of all the projects outlined such as Poinciana or Dowdy are set, and therefore neither the GOB Advisory Committee nor the Advisory can dictate or mandate any changes. The only Board that is able to make any changes via recommendations from the design and construction management department, is the City Commission. However, the Armory, Art & Culture Center are a few of the projects that will have consultants and he will recommend to Design and Construction Management department at least one meeting with the Advisory Board.

David Vazquez advised Board members that the City Commission has passed a Resolution for a Parks and Recreation Master Plan, and information on the process will be forthcoming to the Board for their review and input.

COMMENTS/IDEAS FROM BOARD MEMBERS:

Tom Tianich asked to have Old Business from last Board back on agenda.

Claire Garrett shared additional information on the Armory and Dowdy Field, stating there is a private soccer company/developer who was interested in submitting a P3 to some version of renovation of the Armory and the field for their own profit. Commissioner Callari was asked to meet with them, and the Commissioner included some members from North Central and Park East Civic Associations. Claire stated the Board needs to be aware of these companies.

In response to Claire Garrett, David Vazquez confirmed there was submitted P3 on Dowdy Field and the Armory which ultimately city staff did not accept.

Board members agreed to have Chair Catherine Uden do a presentation on Paddle Board at the next Advisory Board meeting.

Sean Atkinson made a motion to have wall of green on Boggs Field on next agenda. Motion was seconded by Claire Garrett.

ADJOURNMENT:

There being no other business, Victoria Mejia made a motion to adjourn the meeting. Paul Farren seconded the motion and by voice vote the meeting was adjourned at 8:34pm.

Next Meeting: August 1, 2019 at 6:30PM at Parks, Recreation and Cultural Arts (PRCA) Administrative office, 1405 S. 28th Avenue.