

**MINUTES OF THE
HOLLYWOOD HOUSING AUTHORITY
HELD DECEMBER 19, 2019
AT THE HOLLYWOOD HOUSING AUTHORITY OFFICE**

Present: Mr. Lloyd Edelstein, Chairman
Mr. David Dweck, Vice Chairman
Ms Carolyn Pitter, Commissioner
Mr. Jared Anton, Commissioner
Ms Maria Diaz, Commissioner

Also Present: Mr. Tim Schwartz, Executive Director – Hollywood Housing Authority
Mr. Tony Urrutia – Recording Secretary
Ms Taymir Sempe - Hollywood Housing Authority
Ms Patti Tilchin – Accountant - Joining us by phone.

Meeting was called to order at 4:25 PM and roll was called.

A motion was made by Mr. Dweck, seconded by Mr. Anton to approve the Agenda.

Mr. Edelstein suggested, and the Board agreed to the review of the minutes of September 19-26, 2019, October 17, 2019 and November 14, 2019 at the next board meeting scheduled for January 16, 2020.

RESOLUTIONS AND COMMUNICATIONS

With regards to Resolution 435, Mr. Edelstein stated that he had spoken with Jane Hornstein, Director, Special Applications Center (SAC). Ms Hornstein had advised Mr. Edelstein that the HHA send a short letter on HHA letterhead requesting SAC to extend the term of the ground lease for Gardens at Driftwood from 65 to 99 years. Mr. Edelstein indicated that the letter will be mailed out once he and Mr. Schwartz sign off on the letter. Mr. Anton made a motion to approve Resolution 435 as discussed and seconded by Mr. Dweck. All board members were in favor.

Mr. Schwartz made a request for Ms Sempe to explain to the board that we need Mr. Edelstein to fill out the eLOCCS documentation requested by HUD, which will allow the HHA to draw down funds from HUD. The eLOCCS are funds which would come from Capital Funds from Public Housing and transfer these funds to our bank account.

A call was placed to Ms Tilchin and she stated that the finances of the HHA are in good shape. However she did request for the HHA to draw down any and all unused 2019 operating subsidies from HUD no later than December 31, 2019. Ms Sempe stated that she does not have access to be able to draw down these monies and that she has been attempting to contact Ms Judith Bauman from the local HUD office to receive assistance in this matter.

Mr. Edelstein asked Ms Tilchin if the HHA was making money from the Lincoln Street Property? Ms Tilchin stated that at the moment the HHA is at a \$5K deficit for calendar year 2019. Ms. Tilchin also stated that any staff which are performing any work related to Lincoln Street needs to charge off their time directly to Lincoln Street instead charging time towards Section 8, Public Housing or the SRO program.

Mr. Edelstein asked to discuss the travel policy. Mr. Edelstein stated that he and Mr. Schwartz discussed that if someone wants to travel past a to-be-determined distance by car, that it is more economical for the

HHA to pay for a rental car than to pay for a per-mile mileage rate. A compensation of costs will determine the method of transportation reimbursement.

A motion was made by Mr. Anton to adjourn the meeting, seconded by Ms Diaz.

The board meeting was adjourned at 5:10 P.M.

Respectfully submitted,

Tim Schwartz
Executive Director

Lloyd Edelstein
Chairman