



**MINUTES – DECEMBER 5, 2019 MEETING
PARKS, RECREATION AND CULTURAL ARTS ADMINISTRATIVE OFFICE
1405 S. 28TH AVENUE**

Chair Catherine Uden called the December 5, 2019 Meeting of the Parks, Recreation and Cultural Arts Advisory Board to order at 6:10 PM.

ROLL CALL:

MEMBERS PRESENT: Sean Atkinson, Kathy DiBona, Paul Farren, Sharon Nitzberg, Tom Tianich and Catherine Uden.

A motion was made Paul Farren to have Board member Claire Garrett participate in the meeting via teleconference; and the motion was seconded by Sharon Nitzberg.

A motion was made by Paul Farren to allow Board member Claire Garrett to be teleconferenced into the meetings whenever necessary in perpetuity; and the motion was seconded by Kathy DiBona.

Board member Claire Garrett participated in the meeting via teleconference.

ABSENT: James Jackson, Victoria Mejia and Nathan Whitney.

RESIGNED: Shirley Stealey.

STAFF MEMBERS PRESENT: Cory Styron, Director and Sandra Betton, Administrative Assistant II recording the Minutes.

GUEST(S): Lori Bembanaste

APPROVAL OF MINUTES – TABLED TO THE NEXT MEETING

A motion was made by Tom Tianich to table the approval of the minutes of the November 7th meeting to the next Board meeting. The motion was seconded by Paul Farren and approved by unanimous vote.

TREE SUBCOMMITTEE REPORT:

Update on meeting with Public Works – Sean Atkinson gave update stating the meeting with Public Works will be on Monday, December 9th at 9:00am at 1600 Park Road. Cat Uden asked Sean Atkinson to inquire from Public Works if all the tracting on the beach is necessary.

Cat Uden asked Sean Atkinson to make some notes from the meeting and forward to Sandra Betton for distribution to the Board.

OLD BUSINESS:

Schedule of onsite walk-through of PRCA Facilities (12/13 9:30am-12:30pm) – Cory Styron informed Board members of the details of the Bus Tour stating they would meet at the Armory, with parking at Dowdy Field. Then probably on to Montella Park for the restroom project; the Hollywood Marina for the sea level rise project and maybe Washington Park. This schedule is tentative so if there are some other facility that the Board is interested in seeing we could try to see them.

Kathy DiBona stated that that while on the Beach, we could probably go over to Harry Berry and Keating Parks to see what may be needed.

Tom Tianich stated that if there is time, we could go to see Hollywood West Park since it is a GOB project.

NEW BUSINESS

Adopted City Budget as it pertains to PRCA and what \$11,439,313 pays for and what if any shortages are we to expect - <https://www.hollywoodfl.org/DocumentCenter/View/16540/R-2019-283-> (Tabled from last meeting) – Cory Styron reviewed the FY20 City Adopted Budget.

Cory Styron responded stating 65% of the budget is payroll. Of which, as of today there are six (6) fulltime positions that are open: A Park Ranger Coordinator position, the applications have been scored and we are setting up interviews; a Recreation Maintenance Supervisor that is an internal candidate that has accepted the position and awaiting full approval; an Equipment Operator and a Groundskeeper that have accepted offers and are in the background check process; one Groundskeeper position that is going to be open once the Recreation Maintenance Supervisor is promoted; and the Grants & Special Projects Manager's position that we have interviews scheduled for next week.

Then there are 31 part-time / seasonal positions, the big ones being the Clerical Specialist and some Lifeguards that we are always advertising. There is a little more flexibility which allows us to use contract labors (temporary staff) and or overtime for staff.

Considering our tremendous shortage of PRCA employees - how much money did we save on PRCA Personnel from the budget last year and what's the plan ahead (Tabled from last meeting) – Cory Styron reviewed the FY20 City Adopted Budget.

Tom Tianich asked Cory Styron if he knows the amount of the excess / overage / saved from last year.

Cory Styron stated some of that funding was used for assignment pays but at the end of year it becomes a part of the general fund which is standard procedures for any government agency.

Cory Styron stated the biggest thing that has affected our profession, and we are still feeling it today, is the Federal Government mandates now that if you have any interactions with kids, you must have a background check; and that goes further in that if you have a worker in the concession stands, that person too needs to have a background check.

Tom Tianich asked if there was a way to change the process by having the background checks being done prior to scheduling for an interview which would save time in the hiring process and not waste staff's time.

Cory Styron stated he will make the suggestion to Human Resources (HR), and will advise of a response.

Tom Tianich stated that the Florida Youth Soccer does background checks, and if so, would there be a way to use theirs.

Claire Garrett asked Cory Styron what portion of the \$11M budget is allotted for parks maintenance and how does that compare with the industry norm.

Cory Styron responded stating he is currently trying to get that information because he is learning that not all funding for parks maintenance is in parks, there is some in Public Works, and some in CRA. This is not uncommon but it is also not the norm. Over the next couple months we will have more information going into the Budget season.

Kathy DiBona stated that in universities and trade schools there are volunteers in need of hours for program participation.

Discussion - Stand-up Paddle Boarding: Marine Safety Chief Bruce Wilkie's Presentation - Cat Uden reviewed information from the presentation given to the City Commission regarding Stand-up Paddle Boarding at the November 20th City Commission meeting.

Cat Uden recommended re-sending letter previously sent to Commission regarding Board recommendations for Stand-up Paddle Boarding.

A motion was made by Claire Garrett that the Advisory Board send a follow-up letter. The motion was seconded by Sean Atkinson, and approved by the Board.

Claire Garrett supports re-sending original letter of recommendation along with follow-up letter.

Kathy DiBona wrote a draft follow-up letter on behalf of the Board.

A motion was made by Tom Tianich for the letter as written by Kathy DiBona. The motion was seconded by Claire Garrett, and approved by the Board.

2019 Advisory Board Accomplishments and 2020 Advisory Board Goals – Annual Report due January 21, 2020:

2019 GOALS AND ACCOMPLISHMENTS

- Continue to recruit passionate individuals from the Hollywood community who have a vested interest in parks and recreation to serve on the Parks Advisory Board.
Per Kathy DiBona because of the current members on the Board.
- Raise awareness of the Advisory Board through Board members being active in the community and department events.
Per Kathy DiBona every time she has been attending Business and Civic Association meetings. Cat Uden has been posting Board meetings on Social media. Sean Atkinson has been sending related questions on NextDoor to Cory Styron.
- Be active and contribute in the Parks Master Planning process.
The Board has been updated by David Vazquez, Molly Taylor and Cory Styron that the Board will be a part of this plan.
- Meet at various park locations for monthly Board meetings.
The Board has had meetings at Hollywood Beach Culture and Community Center and Boulevard Heights Community Center.
- Invite individual members of the Commission to Board meetings to partake in an open dialogue of parks, recreation and cultural arts topics.
District 1 Commissioner Caryl Shuham attended Board meeting.
- Upon general obligation bond (GOB) approval, the Board will select, support and recommend board member(s) as applicants to the City Commission for selection to the GOB Oversight Committee.
The Board supported Larry Zolot as representative on this Committee, however he was not appointed.

Cat Uden recommended that Board members forward three (3) goals each Sandra Betton by December 27th and a compiled list be forwarded to all Board members in preparation of the Board meeting in January.

Tom Tianich made a motion that this information be forwarded to all Board members not present at the meeting with this deadline and three (3) ideas. The motion died for lack of a second.

Kathy DiBona asked if Vice Chair Claire Garrett would be chairing the next meeting on January 9th 2020.

Claire Garrett confirmed that she would be present as she was having hearing issues.

DEPARTMENT REPORT

Projects Update – Cory Styron gave update as follows:

- The playground at Fillmore was closed and purchase order has been issued to go before Commission on January 15th.
- Permit was approved for Bicentennial Park. The playground purchase has already happened.
- The Marina Project is going on well. The Governor is going to be here tomorrow at 3:00pm to look at our Resiliency Project.
- We already have the site plans for Joe DiMaggio and Montella playgrounds.
- The Restrooms should be at Montella next week.
- Starting to have conversations with the youth groups about scheduling renovations at Dowdy.

Kathy DiBona stated that if we are asked to do a report for the Master Plan, to enter old business that we will work not only on the goals but on items for maintenance to be able to try and list the priorities so the monies will be spent, and not get put into a general fund.

Sean Atkinson asked about the skatepark at Boulevard Heights.

GENERAL DISCUSSION:

Paul Farren questioned the award to McCumber for the Clubhouse and the re-doing of the course at Hollywood Beach Golf Course; and he understands that this is pushing everything back a year.

Cory Styron responded to Paul Farren stating that as of today, we are still negotiating the scope of the design; the initial kickoff did not happen until November. DCM is currently working with the consultants and this will take approximately nine (9) months.

Claire Garrett asked if Hollywood Beach Golf Course completion would not push back the Orangebrook Golf Course completion beyond the 2025 100th anniversary of The City (centennial anniversary).

Cory Styron responded to Claire Garrett stating he is not aware of the original timeline for Orangebrook.

Claire Garrett asked if there are any P3's.

Cory stated that there are no P3's at this time.

Tom Tianich asked Cory Styron to remember discussion regarding the background check.

Cat Uden commented on the oceanic plan.

ADJOURNMENT:

There being no other business, Paul Farren made a motion to adjourn the meeting. Kathy DiBona seconded the motion and by voice vote the meeting was adjourned at 9:10pm.

Next Meeting: January 9, 2020 at 6:30PM (Location TBD).