



**WEEK OF SEPTEMBER 7 – SEPTEMBER 13, 2020**

**From the Desk of the City Manager**



Capital Improvement projects are continuing during the pandemic. On Tuesday, Precision Playgrounds completed the pour for the shade cover pole footers at the Fillmore Street playground on the Broadwalk. The project will continue with installation of the shade cover poles and fabric followed by the installation of the safety surfacing. Work also continues on the Outdoor Fitness Zone at Charnow Park at 300 Connecticut Street and the Broadwalk with the installation of the safety surfacing.



**Dowdy Sports Field and Former Armory Building**

The Evaluation Committee met this week to review the Consultants' qualifications for Architectural & Engineering Consulting Services for the Dowdy Sports Field and Former Armory Building General Obligation Bond projects. From the list of 16 proposers, committee members created a shortlist of consultants for additional consideration, which could include an oral presentation when warranted.

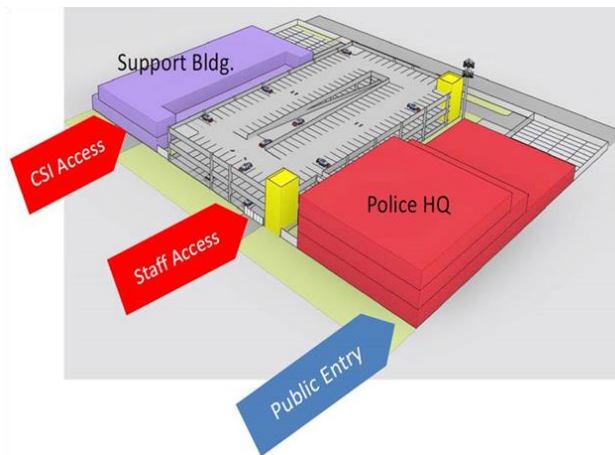


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**From the Desk of the City Manager – (continued)**

**Hollywood’s New Police Headquarters**

The Program Consultant, McClaren Wilson & Lawrie, presented the draft “Space Needs Assessment” this week. The City’s project team and stakeholders are currently reviewing the document and working closely with the consultant to determine the final space needs. The Space Needs Assessment will serve as a guide for space planning during the design phase for the new building and entire site.



*Initial schematic layout of Police Building and supporting structures.*

**An Update from Development Services**

**Building Division**

Between August 31<sup>st</sup> – September 3<sup>rd</sup> Building completed:

Inspections	Total
Virtual inspections	121
In person inspections	1,121
Plan Review	Total
Virtual plan review	604



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**From the Desk of the City Manager – (continued)**

**Code Compliance Division**

Code Officers continue to respond to COVID-19 concerns, some of which have been forwarded from the County for further investigation. Inspections over the Labor Day holiday weekend resulted in 15 Unfounded Complaints, 3 Warnings and 11 Citations issued.

Between September 1<sup>st</sup> – September 8<sup>th</sup> Code Officers completed:

<b>CODE COMPLIANCE TASK</b>	<b>TOTAL</b>
Re-Inspections	285
New Calls Of Concern	97
New Violations/Courtesy Warnings Issued	372

**Community Development Division**

Between August 31<sup>st</sup> – September 6<sup>th</sup> Community Development completed:

**Neighborhood Pride Owner-Occupied Housing Rehabilitation Program:**

- 1 Bid Received
- 10 Housing Rehabilitation Progress Inspections
- 3 Housing Rehabilitation Loans Closed

**Social Service Counseling & Referrals:**

- 26 assisted with identifying food assistance/navigating online Food Stamp platform
- 3 assisted with navigating Unemployment benefits online platform
- 11 Utility Bill payments were made

**First-Time Homebuyer**

- 3 new homeowners closed using FTHB Subsidy



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**From the Desk of the City Manager – (continued)**

**Eviction Prevention Rent & Utility Assistance Program**

- 7 additional applications received and are in-process
- 23 check requests were submitted to HOPE South Florida, Inc. for assistance payments.

**Engineering, Transportation & Mobility Division**

Between August 31<sup>st</sup> – September 3<sup>rd</sup> Engineering completed:

ENGINEERING TASK	TOTAL
Total Customer Service Calls	334
Row Submittals/Revisions/Issuance	27
Inspections	70
Plan Reviews	76
Traffic - Customer Service Complaints	23
Mot Plan Reviews	5

**Water Main Replacement Project- Hollywood Boulevard to Sheridan Street from US-1 to North 21<sup>st</sup> Avenue:**

Our Public Utilities contractor is installing new water service lines and temporary pavement in the areas between:

- Arthur Street and Johnson Street from US-1 to North 21<sup>st</sup> Avenue
- Sheridan Street at 19<sup>th</sup> Avenue and 20<sup>th</sup> Avenue

Once the work is completed, the area will be resurfaced. A traffic plan is in place and motorists are being redirected accordingly.

**Lift Station W-14 Upgrade: Monroe Street at South 56<sup>th</sup> Avenue:**

Contractors are installing underground piping and valves along Monroe Street just east of South 56<sup>th</sup> Avenue and along South 56<sup>th</sup> Avenue at the intersection with Monroe. Temporary pavement has been installed near the project site in the same area as the ongoing FDOT Bike Mobility Path project. A traffic plan is in place during the daytime construction hours and motorist are being redirect as needed. Otherwise, the normal traffic patterns are in-place and remain unaffected.





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### ***From the Desk of the City Manager – (continued)***

The Office of Human Resources reminds everyone that the City of Hollywood is hiring. A total of 28 postings and 60 requisitions are currently open. To review the current job opportunities and apply online, please visit the City's website here: <https://www.governmentjobs.com/careers/hollywoodfl>

218 City employees and one CRA employee will be recognized for their years of service this coming Wednesday, September 16<sup>th</sup>. The awards ceremony, which usually takes place twice a year, is being combined into one ceremony to recognize all of the 2020 recipients. Together, these employees have contributed a total of 2,755 years of service to the City. Employees are invited to virtually attend the *Awards and Recognition Ceremony* on Wednesday, September 16, 2020, during the live broadcast of the City Commission Meeting. They can watch via Comcast Channel 78, ATT U-Verse Channel 99, or via webstream on the City website.



## WEEK OF SEPTEMBER 7 – SEPTEMBER 13, 2020

### **QUIPS**

#### **Office of Communications, Marketing and Economic Development ROI**

CMED staff is working closely with the Chamber to finalize plans for next week's SPARK – Hollywood FL Launch Event.

The event will be held next Thursday, September 17<sup>th</sup> from 2:45 p.m. to 4:00 p.m. The SPARK Committee has teamed up with the new Center of Innovation created by Nova Southeastern University and Broward County at NSU. The launch event will be moderated by the Center's Executive Director, John Wensveen who has put together an exciting panel of inspiring entrepreneurs including: David Ponraj, Founder and CEO of StartUp Space, Andrew Koenig, President of City Furniture, and Manish Hirapara, CEO of Peak Activity. There is still time to register for the virtual launch event here: <https://chamber.hollywoodchamber.org/events/details/virtual-2020-spark-launch-14170>.

The September/October issue of Expansion Solutions magazine will have the City's latest Economic Development "Backing Business" ad. Staff also completed signage for the Public Utilities' "Clean Up After Your Pet" and "Don't Feed the Wildlife" campaigns and the marketing materials and other outreach for the upcoming changes to the City's sanitation collection services.

Video Production staff is in production on a video for the City's Bicycle Mobility Plan, the "Washing Down" video, as well as an educational video regarding the sanitation service changes. Staff also continues to update the City's websites and social media channels.

Economic Development staff is continuing work on Micro-Enterprise Grants, CPIP and the Corridor Workshop. Staff participated in the webinar, "Hurricane Season 2020: Is Your Business Prepared?" in which WheelHouse IT discussed what steps businesses can take to ensure they are prepared for the remaining 2020 hurricane season.



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**QUIPS – (continued)**

**Office of Communications, Marketing and Economic Development ROI – (continued)**

The FastTrac Start-Up Program – Pitch Competition & Graduation takes place on Thursday, September 10<sup>th</sup> and Friday, September 11<sup>th</sup>. The events will take place in a virtual format to accommodate social distancing and COVID-19 safety protocols. Graduates will receive certificates of completion and the program resulted in launching ten businesses.



**FastTrac® Start-Up Program**

**PITCH & GRADUATION DAY**



## WEEK OF SEPTEMBER 7 – SEPTEMBER 13, 2020

### **QUIPS – (continued)**

#### **Office of Human Resources Learning**

John Casbarro, President of Learning for Success, Inc., will present a special award to the City, Mayor, Commissioners, and City Manager for their support of the *Kids and the Power of Work (KAPOW) Program*. KAPOW exposes students to career opportunities and helps them connect what they are learning in school to their futures in the workplace – and life! Volunteers are assigned to one class at a local elementary or middle school to deliver seven one-hour lessons, based on career awareness and workplace skills. The lessons are fun, dynamic and interactive and can now be done virtually. For more information about the KAPOW Program please call Tania Reynolds, Program Director at 305-338-5548 or email to [taniakapow@gmail.com](mailto:taniakapow@gmail.com)

#### **Labor Relations**

The Labor Relations Division is actively responding to three Equal Employment Opportunity Commission (EEOC) charges and investigating complaints in several departments. Requests for Emergency Paid Sick Leave (EPSL) and Expanded Family and Medical Leave Act (E-FMLA) are continually being received and reviewed. Our office continues to answer questions regarding COVID-19, and mitigate exposures.

#### **Risk Management**

Risk Management reviewed five certificates of insurance for insurance compliance for individuals or firms that perform work on behalf of the City. We processed three new workers' compensation claims. Relation Insurance, our Third Party Administrator advised that they received one recovery check for damages to City property in the amount of \$1,244.89. Nine reports of damage to City property were reviewed, and all are pending additional information from appropriate departments in order to determine if recovery is possible.