



As per the code section;

109.4 Work starting before permit issuance. Upon prior written approval, the Building Official may, whenever there is a delay in approval of plans and/or specifications or other similar special circumstances, permit the placing, on the site, of tool sheds, materials, batter-boards and construction equipment, preliminary to actual construction, or may permit exploratory uncovering of concealed structural elements of existing buildings for design information, pending completion of plans and/or specifications for proposed alterations and the scope of work delineated in the building permit application and plan may be started prior to the final approval and issuance of the permit, provided any work completed is entirely at risk of the permit applicant and the work does not proceed past the first required inspection.

The contractor of record will need to submit a letter as outlined above requesting the early start and reprinting the code section in the body of the letter.

That letter will need to be notarized by the qualifier and on company letterhead.

PLEASE NOTE: as in the code section, the early start request is for permits that have taken an usual amount of time to be approved. The early start will not be approved until at least one round of reviews has been completed and with the Planning and Zoning approval for the proposed use.