



CITY OF HOLLYWOOD, FLORIDA  
DEPARTMENT OF DEVELOPMENT SERVICES

# TREE REMOVAL/RELOCATION PERMIT APPLICATION

## PERMIT # TR

PLEASE FOLLOW THE INSTRUCTIONS BELOW FOR FASTEST PROCESSING:

1. Provide Complete Information On Form And Return To City Hall Rm308. Applications that do not provide all of the required information herein may cause a delay or cessation in application processing.
2. Provide Number Of Trees, Species Of Tree Or Palm, Where Tree Is Located On Property, And Photograph(s) Of The Tree(s) You Are Applying For. If this information is not provided complete it may be difficult to determine which tree or palm to inspect resulting in delay. A site plan or scaled tree survey may be required at the tree inspector's discretion.
3. Return Completed Application To City Hall Rm308. City staff will then inspect the tree to determine if it meets the criteria for removal established by Chapter 106 of the Hollywood Code of Ordinances. As a proud Tree City USA since 1979, relocation on site may be approved instead of removal. This document does **NOT** become a valid permit until **ALL** of the following have occurred:
  - City staff have inspected trees and determined criteria and valid reason for tree removal exists
  - Applicant has been contacted and advised of application approval and paid all fees
  - A permit number has been assigned by the City of Hollywood at time of payment

1.	Request for:	<input type="checkbox"/>	Removal	<input type="checkbox"/>	Relocation
2.	Total number of trees applying for:	_____			
3.	Reason for removal or relocation request (if part of a Building Permit provide permit number):	_____ _____			
4.	Address of requested tree relocation/removal:	_____			
5.	Tree species and location(s) on the property:	_____			
6.	Type of property:	<input type="checkbox"/>	Single Family House (existing)		
		<input type="checkbox"/>	All Others (Any property that is <i>NOT</i> a single family house such as condominiums, duplexes, commercial businesses, apartments, institutions, parking lots and facilities, etc.)		
7.	Name of Applicant & Property Owner	_____			
	Address of Property Owner:	_____			
	(provide only if different from				
	The address of tree location)	_____			
	Telephone Contact for Applicant & Owner:	_____			
	E-mail Contact for Applicant & Owner:	_____			

I/We certify that I/We understand and will comply with the provisions and regulations of Chapters 106 of the City of Hollywood Code of Ordinances and Article 9 of the Land Development Regulations including planting of all required mitigation trees at the required size and quality grades within the timeframe given. I/We further certify that the above statement or attached statements and drawings made on paper or plans submitted herewith are true and accurate, that I/we are the legal property owners or designated authorized representatives, and that providing false or inaccurate information could result in revocation of the permit, fines, or other penalties.

**Signature of Applicant & Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

BELOW FOR OFFICIAL USE ONLY

**PERMIT STATUS:**         Approved         Incomplete Application  
    Denied         Partial Approval For \_\_\_\_\_ Trees

**Inspector's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FEES:**                    Total Payment Due: \$ \_\_\_\_\_

The permit and processing fee for single-family residences is \$35.00 per tree. The fee for all others is a \$118.00 processing fee, plus \$35.00 permit fee per tree. Any tree removed without a valid permit will pay a permit fee of \$105.00 per tree in addition to the processing fee. There will be a \$25.00 charge for invalid payment.

**MITIGATION:** This is the number of new trees and palms required to be planted by the owner to mitigate for any trees that were permitted for removal.

\_\_\_\_\_ **Trees** @12' Height/2" DBH (trunk diameter 4-1/2' above basal flare)

**AND / OR** (circle one)

\_\_\_\_\_ **Palms** @ 8' Clear Trunk Size (3 palms = 1 tree)

Special Conditions \_\_\_\_\_  
of Mitigation: \_\_\_\_\_

If the application is approved and a permit is issued the applicant will have 60 days from date of issue to complete the work and plant the required mitigation trees. When work is complete and mitigation trees have been planted, call 954-921-3900 to request a follow-up inspection or one will be automatically scheduled 60 days from the date of the permit.

2600 Hollywood Boulevard, Room 308 • PO Box 229045 • Hollywood, FL 33022-9045  
Phone 954.921.3900 - Fax 954-921-3416  
"An Equal Opportunity and Service Provider Agency"

**CITY ORDINANCE**  
**TREE REPLACEMENT REQUIREMENTS**  
**(ORDENANZA DE LA CIUDAD DE HOLLYWOOD**  
**REQUISITOS PARA EL REEMPLAZO DE ARBOLES)**

**A. ALL TREES (TODOS LOS ARBOLES)**

1. Replacement required within 60 days of approval of permit. (El reemplazo debe de realizarse dentro de los 60 dias posteriores a la aprobacion del permiso.)
2. Should be a tree from the approved list as located in the City's Landscape Manual (list attached). (Debe de ser reemplazado por un arbol de la lista aprobada en el "City's Landscape Manual" (manual de Jardines de la ciudad) (se incluye la lista).
3. Trees must be Florida Grade #1 or better. Los arboles deben de ser Grado #1 de la Florida o mejores.
4. Tree is required to have 2 inches of trunk caliper measured 4.5 feet above grade. Se require que el grosor del tronco del arbol mida 2 pulgadas, medidas deber ser tomadas a 4.5 pies por encima del nivel del piso terminado.

**B. TREES IN SWALE AREAS (ARBOLES QUE SE ENCUENTRAN EN LAS AREAS DE JARDIN ENTRE LA VEREDA Y LA PISTA)**

1. Shall not be less than 12 feet in height. (No deberan ser de menos de 12 pies de altura.)
2. On corner lots, trees may not be planted within 25 feet of a point where the streets intersect, six feet at the intersection of an ally. (En lotes de esquina, los arboles deben de ser plantados detras de los 25 pies del punto de interseccion de las calles, y detras de los 6 pies de la interseccion de calle de servicio (alley).)
3. Trees shall not be planted within 25 feet of a street light, fire hydrant or storm water drain. (Los arboles no seran plantados a menos de 25 pies de un poste de luz de la calle, hidrante de incendios o drenajes de agua de tormenta.)
4. Trees to be planted under powerlines must be selected from an approved list located in the City's Landscape Manual (list attached). (Los arboles que van a ser plantados bajo lineas de alta tension deben de ser escojidos de una lista aprobada que se encuentra en el "City's Landscape Manual" (manual de jardines de la ciudad)(se incluye la lista).)

5. Trees shall not be planted within 2.5' of any paved surface. (Los arboles no seran plantados a menos de 2.5 pies de ninguna superficie pavimentada.)
6. All trees removed from swale areas must be replaced in the swale area. (Todos los arboles que han sido removidos de las areas de jardin entre la vereda y la pista deben de ser reemplazados en la misma area.)
7. Fruit trees are discouraged from being planted in swales (liability). (No se recomienda plantar árboles de fruta en las áreas de jardín entre la vereda y la pista (danos a terceros).

### C. TREES ON PRIVATE PROPERTY (ARBOLES EN PROPIEDAD PRIVADA)

1. May not be less than 12 feet in height. (No pueden tener menos de 12 pies de altura.)
2. If replaced with palm trees, three single trunked palms (list attached), ***each greater than 12 feet tall***, are required to replace one hardwood tree. (Para reemplazar un árbol de madera dura, si se reemplaza con palmeras, tres palmeras de tronco único (lista adjunta), cada una debe ser demás de 12 pies de altura.)
3. May be planted anywhere on private property. (Los arboles de reemplazo pueden ser plantados en cualquier lugar dentro la propiedad privada).
4. If it is determined by City Staff that no physical space exists on site or in the adjacent right-of-way, the City may, at its sole discretion, approve either of the following:
  - 1) Allow mitigation plantings to occur at an offsite public location
  - 2) Make a monetary contribution to the City of Hollywood's Tree Trust Fund for each tree that is being mitigated. Monetary amount will be based on current market values for purchase, installation, establishment watering and maintenance for one calendar year, and will be determined by the Tree Removal/Relocation Manager.

**Replacement Trees  
(Árboles de Reemplazo)  
Ordinance (Ordinanza) 155.52 (C) (1)**

<b><u>Common Name (Nombre Común)</u></b>	<b><u>Botanical Name (Nombre Botánico)</u></b>
Red Maple	Acer rubrum
Satinleaf	Chrysophyllum oliviforme
Japanese Fern Tree	Filicium decipiens
Loblolly Bay	Gordonia lasianthus
Redbay	Persea borbonia
Jamaicain Dogwood	Piscidina piscipula
Dahoon Holly	Ilex cassine
Black Ironwood	Krugioderdrum ferreum
Pink Tabebuia	Tabebuia heterophylla
Pond Apple	Annona glabra
African Mahogany	Khaya spp.
Flame Bottle Tree	Brachychiton acerifolius
Bald Cypress	Taxodium distichum
Silk Floss Tree	Chorisia speciosa
Golden Shower Tree	Cassia fistula
Silver Buttonwood	Conocarpus erectus
Gumbo Limbo	Bursera simaruba
Indian Tamarind	Tamarindus indica
Jacaranda	Jacaranda mimosifolia
Kapok Tree	Ceiba pentandra

Laurel Oak	Quercus laurifolia
Live Oak	Quercus virginiana
Mahogany	Swietenia mahogani
Mastic	Mastichodendron foetidissimum
Paradise Tree	Simarouba glauca
Pitch Apple	Clusia rosea
Pongam	Pongamia pinnata
Royal Poinciana	Delonix regia
Sea Grape	Coccoloba uvifera
Slash Pine	Pinus elliottii
Southern Magnolia	Magnolia grandiflora
Sweet Bay	Magnolia virginiana
Weeping Podocarpus	Podocarpus gracilior
Wild Tamarind	Lysiloma latisiliqua
Yellow Poinciana	Peltophorum pterocarpum

**Salt Tolerant Trees**  
**As per Chapter 155 Code of Ordinance**  
**(Árboles Tolerantes de Terrenos Salinos)**  
**(Ordinanza Capitulo 155)**

- (1) Indicates highly salt tolerant trees.  
(Indica árboles tolerantes de terrenos con contenido salino.)
- (2) Indicates moderately salt tolerant trees. Plant behind dunes, need protection.  
(Indica árboles tolerantes de terrenos con mediano contenido salino. Plantas detras de dunas, necesitan protección.)

**When removing a Hardwood Tree, replace tree with the following list:**  
**(Cuando remueva árboles de madera dura, reempace con árboles de la siguiente lista:)**

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**(\*\*Note: If replacing hardwood trees with PALM TREES; the Ordinance requires 3 palm trees to 1 hardwood tree ratio).**

**(\*\*Nota: Si esta reemplazando árboles de madera dura con palmeras, la ordinance requiere 3 palmeras por arbol de madera dura).**

<b><u>Common Name</u></b> <b><u>(Nombre Común)</u></b>	<b><u>Botanical Name</u></b> <b><u>(Nombre Botánico)</u></b>
Southern Magnolia (1)	Magnolia grandiflora
Frangipani (1)	Plumeria rubra
White Frangipani (1)	Plumeria alba
Gumbo Limbo (1)	Bursera simaruba
Geiger Tree (1)	Cordia sebestena
Buttonwood (1)	Conocarpus erectus
Seagrape (1)	Coccoloba uvifera
Marlberry (1)	Ardisia escallonioides
Golden Shower (2)	Cassia fistula
Pigeon Plum (1)	Coccoloba diversifolia
Pitch Apple (1)	Clusia rosea

Joewood (1)	Jacquinia keyensis
Beauty Leaf (1)	Calophyllum brasiliense
Indian Laurel (1)	Calophyllum inophyllum
White Stopper (1)	Eugenia axillaris
Lignum Vitae (1)	Guaiacom sanctum
Sweet Acacia (1)	Acacia farnesiana
Tallowwood Plum (1)	Ximenia americana
Bald Cypress (2)	Taxodium distichum
Ironwood (1)	Eugenia cofusa

**When removing a Palm Tree, replace with:  
(Cuando remueva palmeras, reemplaze con):**

Foxtail Palm (2)	Wodyetia bifurcata
Royal Palm (2)	Roystonea elata
Date Palm (1)	Phoenix dactylifera
Medjool (2)	Phoenix dactylifera
Coconut Palm (1)	Cocos nucifera, "Malayan Dwarf", "Maypan", "Panama Tall"
Cabbage Palm (1)	Sabal palmetto
Key Thatch (1)	Thrinax morrisii
Flora Thatch Palm (1)	Thrinax ridiata



Trees Under Utility Lines  
As per 155.53 (A) (6)

**Important: Refer to plants by Botanical Name**

Lignum Vitae	Guaiacom sanctum (N)
Lignum Vitae	Guaiacom officinale (N)
Yellow Elder	Tecoma stans (N)
Weeping Bottlebrush	Callistemon viminalis
Erect Bottlebrush	Callistemon viminalis
Glaucus Cassia	Cassia surattensis
N/A	Eugenia coronata
Cherry of the Rio Grade	Eugenia aggregata
Japanese Privet	Ligustrum japonicum
Tabebuia	Tabebuia impetiginosa
Purple Tabebuia	Tabebuia umbellate
Thornless Acacia	Acacia choriophylla (N)
St. Thomas Tree	Bauhinia tomentosa
Lipstick Tree	Bixa orellana (N)
Edible Fig	Ficus carica
Joewood	Jacquinia keyensis (N)
China Doll	Radermachera sinica

**Trees adjacent to or under power lines may not exceed 15 feet in height at maturity, according to Florida Statute 163.3209**