

MINUTES

**Meeting of the City of Hollywood
Green Team Advisory Committee
April 23, 2009 - 6:00 PM**

- I. The meeting was called to order by Chairman David Kout.

ROLL CALL

Members Present:

Susan Edwards
Paul Farren
Steve Feinzig
Robert Frazin
Timothy Gillogly
Christy Hritz
David Kout
Theresa Lianzi
Kimberly Norment-Schmitt
Leonel Picun
Caroline Plechac
Bob Shair
Dennis Stotts
Sam Uccello

Also Present:

Lorie Mertens-Black, Staff Liaison
Alan Fallik, Deputy City Attorney
Jay Huebner, S. FL Builder's Association

Members Absent:

Michael Auclair - excused
Heather Federkeil
Sharon Goldberg - excused
Lee Gottlieb - excused
Jeff Spear - excused

II. **PRESENTATION - Alan Fallik**

Green Building Ordinance. Alan Fallik asked several questions concerning the Green Building Ordinance proposed by the Green Team.

- Category 2 - any new structure up to 20,000 sq. ft, any type of building.
- Category 1 - residential
- FGBC Standards? Alan Fallik indicated he had difficulty finding standards on the website and asked where he could get clarification. Sam Uccello responded the standards were taken from the Florida Green Building Council; some from the US Green Building Council.
- Item E, Dual Flush Toilet. Is this a recognized term? Yes.
- No garbage disposal? Yes, that's the recommendation.
- Item H, 80%? Sam Uccello will have to look at the FGBC. It could be an area. Dennis Stotts responded that it related to an established standard.
- All Energy Star appliances? Should appliances be defined? Paul Farren suggested doing so where applicable or available.
- Item O, Bike Storage and Changing Rooms? Dennis Stotts indicated it usually applies to commercial properties.
- Minimum energy standards? Where? Sam Uccello informed they are in the building code, ASHRA.

Bob Shair asked how much back up is needed in the package when presenting the ordinance to the City Commission.

Lorie Mertens-Black confirmed that after Alan Fallik drafts the ordinance, he will forward it to her. When ready, Lorie Mertens-Black will then forward the ordinance to the Committee for review and then she will process it for the City Commission. Lorie Mertens-Black volunteered to prepare the back up with Committee assistance.

Sunshine/Public Records Law. Alan Fallik reviewed the Sunshine and Public Records law:

- Posting of meeting notices.
- Public must be able to attend meetings.
- Minutes must be taken and must reflect what action was taken. Does not need to be verbatim of what was said. The minutes become permanent record.
- Definition of a meeting: a gathering at which discussion takes place on an issue which may be brought to the committee.
- Written communication: one-way communication is not a discussion. Two-way communication is discussion according to the Attorney General. This includes email.
- Some exceptions exist, but they are not applicable to this committee.
- Documents are public record and are maintained at City Hall.

Lorie Mertens-Black advised that all emails should be sent to her. Please do not communicate with each other. Alan Fallik noted that there is some exception for fact finding.

Caroline Plechac questioned if communication between committee members and other City employees is allowed. Alan Fallik responded it is allowed.

Alan Fallik concluded this presentation by informing the Committee of penalties regarding infractions of the law:

- Knowing violation - 2nd degree misdemeanor, criminal
- Other unintentional violations - non-criminal infraction, fined up to \$500.
- Removal from office
- Invalidity of recommendation/action

III. APPROVAL OF THE MINUTES

Paul Farren made a motion to approve the minutes of the March 26, 2009 meeting. The motion was seconded by Theresa Lianzi and passed by unanimous voice vote.

IV. STAFF REPORT

Staff Liaison Lorie Mertens-Black reported the following:

Expiration of terms of members. Most Committee member terms are expiring June 30. Submit applications if interested in continuing on Committee.

Article for the Hollywood Lakes Section Civic Association newsletter. Christy Hritz volunteered to call Terry Cantrell, association president.

Energy Efficient Block Grants. Lorie Mertens-Black presented the information on the EEB grants and asked the Committee to determine which projects they feel should be recommended for grants. She asked if the Committee would want to meet as a subcommittee or make their recommendations at the meeting. Discussion followed on possible projects to include solar system, recycle bank, street lighting, and smart meters. Paul Farren abstained from the discussion citing a potential conflict of interest. Member recommendations:

- Sam Uccello - solar system projects must be very visible
- Bob Shair - solar, recycle bank
- Steve Feinzig - visible energy efficient lighting
- Theresa Lianzi - solar, street lighting
- Dennis Stotts - project must be a splash, symbolic, must help with Green City designation, what makes the most sense cost wise.
- Kim Schmitt - solar, lighting in parks
- Jay Huebner – solar field
- Steve Fenzig - smart grid, smart meters

Robert Frazin made a motion to recommend a solar system at City Hall or other City facility. The motion was seconded by Theresa Lianzi. Discussion followed. Bob Shair recommended the motion also include a priority list. There was agreement to prioritize three projects. The Committee consensus is to prioritize projects as follows: 1) solar system, 2) recycle bank, and 3) lighting.

Paul Farren abstained from voting. The vote was unanimous. Lorie Mertens-Black will take the recommendation back to the Commission and explore the costs of these projects.

Adams Street Community Gardens. Lorie Mertens-Black provided information on the project and asked Committee members who are interested in participating to let her know.

Committee Meeting Schedule. The schedule for future meetings was discussed and Lorie Mertens-Black recommended the Committee meet every other month. Discussion followed:

- Paul Farren - not in favor of diluting the Committee.
- Christy Hritz and many others asked and offered to assist in any way.

Lorie Mertens-Black explained the work associated with the Committee (minutes, agenda, emails, research, FGBC designation). She will review tasks to see where members can help.

- Steve Feinzig - has concerns about how meetings are run and the Chair's conduct. Discussion followed on how the meetings need to be run more effectively.

Leonel Picun made a motion for the Committee to meet every other month starting in October, with subcommittee meeting held during the off month. The motion was seconded by Robert Frazin. The motion passed by voice vote with Paul Farren and Bob Shair opposing the motion.

V. GOALS & ACTION SUBCOMMITTEE RECOMMENDATIONS

Sam Uccello presented the Goals & Action Subcommittee's proposed recommendation to the City Commission to pass an ordinance to require LEED certification of City buildings. Dennis Stotts made a motion to approve the recommendation. The motion was seconded by Bob Shair and passed by unanimous voice vote. The consensus of the Committee is to have Dennis Stotts present the recommendation to the City Commission.

VI. CHAIR'S COMMENTS

FGBC Designation Status. The chair reminded the Committee that everyone volunteered to assist in obtaining documentation. Lorie Mertens-Black will review the preliminary evaluation and seek assistance.

Outreach Subcommittee. The subcommittee consists of just Susan Edwards and David Kout. What can the City do to assist with outreach? Lorie Mertens-Black advised that information can go out through the City's quarterly newsletter *New Horizons*, on Channel 78, in utility bill inserts, and on the website. Additional suggestion for outreach were made:

- Paul Farren - have a media campaign.
- Caroline Plechac - distribute information at City events.
- Susan Edwards - have a booth at upcoming City events.

Christy Hritz and Leonel Picun volunteered to join the subcommittee. Paul Farren indicated he may also participate.

David Kout indicated the article for the upcoming *New Horizons* issue is pending. He has an article from another city that could be borrowed.

VII. MEMBERS' COMMENTS

Bob Shair urged the City make recycling mandatory. He requested the Committee members review the water conservation ordinance for future discussion.

David Kout advised that green house gases can be regulated according to the courts.

Dennis Stotts indicated the EPA has designated green house gases as being regulated under the Clean Air Act.

VIII. ADJOURNMENT

The meeting adjourned at 8:30 p.m.

The next meeting will be Thursday, May 28th.