

May 25, 2010

Dear Business Owner:

SUBJECT: NATURAL DISASTER SEASON

The City of Hollywood is prepared to assist businesses in the event a natural disaster adversely impacts Hollywood's business community.

To expedite disaster recovery, the City of Hollywood has partnered with Broward County and the Broward Alliance to identify the needs of businesses after a natural disaster. Businesses adversely impacted by a hurricane should complete the attached business survey form and fax to the Office of Business & International Trade at (954) 921-3497. The information will be utilized to provide a clear picture of our local needs to better direct emergency resources. This information will also be shared with our partners, the Broward County Office of Economic Development, WorkForce One, the State and local authorities.

Your completed survey should be returned to our office as soon as possible. The information being collected includes physical damage to businesses, infrastructure needs and services. Please include information regarding any anticipated employee layoffs or a date when employees will be able to return to work.

We trust you will resume your business operations soon. If we can be of any further assistance, please contact us at (954) 921-3388.

Sincerely,

Arline Hampton

Arline Hampton, Director
Business & International Trade

Attachments