



**CITY OF HOLLYWOOD  
DEPARTMENT OF PUBLIC UTILITIES  
ENGINEERING & CONSTRUCTION SERVICES DIVISION**

**NOTICE TO PROPOSERS**

**PROJECT NAME:** Energy Efficiency and Conservation Block Grant (EECBG)

**PROJECT NUMBER:** CM-09-033

NOTICE IS HEREBY GIVEN that the City Commission of the City of Hollywood, Florida, is advertising for Request for Proposals which shall be **submitted to the City Clerk's Office** (City Hall, 2600 Hollywood Boulevard, Room 221) of the City of Hollywood, Florida, **until Tuesday, January 5, 2010, at 10:00am**, local time, at which time they will be opened and read publicly in the Department of Public Utilities, Engineering & Construction Services Division Conference Room at 2717 Van Buren Street, Hollywood, Florida.

**A pre-proposal meeting including site visitation will be held Monday, November 30, 2009 at 10:00am at the Department of Public Utilities, Engineering & Construction Services Division located at 2717 Van Buren Street, Hollywood.**

The Package and any other Contract documents may be obtained from the Department of Public Utilities, Engineering & Construction Services Division at 2717 Van Buren Street in Hollywood. The first copy to all eligible proposers will be provided at no cost. Additional copies will be furnished upon request for a nominal fee. The contract documents can also be downloaded at [http://www.hollywoodfl.org/purchasing/bids\\_pdf.asp?Department=Public+Utilities&Category=](http://www.hollywoodfl.org/purchasing/bids_pdf.asp?Department=Public+Utilities&Category=)

A Cone of Silence is in effect with respect to this proposal. The Cone of Silence prohibits certain communications between potential vendors and the City. For further information, please refer to Section 30.15(E) of the City's Code of Ordinances.

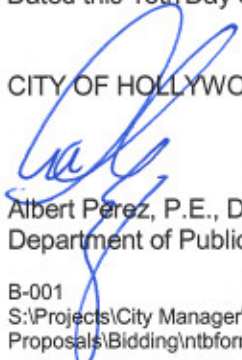
The City of Hollywood is strongly committed to ensuring the participation of qualified local minority and local small business enterprises as contractors, subcontractors and material suppliers for the procurement of goods and services. Proposers should seek to maximize the use of local minority businesses and local small business enterprises that are qualified to participate in the City of Hollywood's Local Minority Business Enterprise (MBE), and Local Small Business Enterprise (SBE) program. Each proposer must carefully review and comply with the Exhibits within the attached RFP Package. For additional information about the City's Local MBE/SBE Program visit [www.hollywoodfl.org/minority-small-business-enterprise](http://www.hollywoodfl.org/minority-small-business-enterprise) or contact The Department of Business and Economic Development at 954-921-3388.

**It will be the sole responsibility of the Proposer to deliver personally or by mail, his/her proposal to the City Clerk's Office at City Hall on or before the closing hour and date for the receipt of proposals as noted above.**

The City Commission reserves the right to reject any or all proposals, to waive informalities and to accept or reject all or any part of any proposal, as they may deem to be in the best interest of the City of Hollywood, Florida.

Dated this 13th Day of November 2009

CITY OF HOLLYWOOD, FLORIDA

  
Albert Perez, P.E., Director  
Department of Public Utilities