



**CITY OF HOLLYWOOD  
DEPARTMENT OF PUBLIC UTILITIES  
ENGINEERING & CONSTRUCTION SERVICES DIVISION**

**NOTICE TO BIDDERS**

PROJECT NAME: Computer Room Air Conditioning Upgrade – Electrical Work only

PROJECT NUMBER: CM 09-005

NOTICE IS HEREBY GIVEN that the City Commission of the City of Hollywood, Florida, is advertising for sealed bids which shall be submitted to the City Clerk's Office (City Hall, 2600 Hollywood Boulevard, Room 221) of the City of Hollywood, Florida, until Wednesday, July 28, 2010 at 10:00am, local time at which time they will be opened and read publicly in the Department of Public Utilities, Engineering & Construction Services Division Conference Room at 2717 Van Buren Street, Hollywood, Florida.

A mandatory pre-bid meeting will be held on Thursday, July 22, 2010 at 10:00am at Hollywood City Hall located at 2600 Hollywood Blvd., Room #215, Hollywood.

The Bid Package and any other Contract documents may be obtained from the Department of Public Utilities, Engineering & Construction Services Division at 2717 Van Buren Street in Hollywood. The first copy to all eligible bidders will be provided at no cost. Additional copies will be furnished upon request for a nominal fee. The contract documents and drawings can also be downloaded at [http://www.hollywoodfl.org/purchasing/bids\\_pdf.asp?Department=Public+Utilities&Category=](http://www.hollywoodfl.org/purchasing/bids_pdf.asp?Department=Public+Utilities&Category=)

Each bid must be accompanied by a Bid Security, in an amount no less than ten percent (10%) of the bid amount. Said security shall be in the form of a Certified Check or Cashier's Check on a solvent National or State Bank, or a bid bond executed by the Bidder and a qualified Surety, satisfactory and payable to the City of Hollywood, Florida.

A Cone of Silence is in effect with respect to this bid. The Cone of Silence prohibits certain communications between potential vendors and the City. For further information, please refer to Section 30.15(E) of the City's Code of Ordinances.

The City of Hollywood is strongly committed to ensuring the participation of qualified local minority and local small business enterprises as contractors, subcontractors and material suppliers for the procurement of goods and services. Bidders should seek to maximize the use of local minority businesses and local small business enterprises that are qualified to participate in the City of Hollywood's Local Minority Business Enterprise (MBE), and Local Small Business Enterprise (SBE) program. Each bidder must carefully review and comply with Exhibits A through E within the attached Bid Package. For additional information about the City's Local MBE/SBE Program visit [www.hollywoodfl.org/minority-small-business-enterprise](http://www.hollywoodfl.org/minority-small-business-enterprise) or contact the Office of Business and International Trade at 954-921-3388.

It will be the sole responsibility of the Bidder to deliver personally or by mail, his/her proposal to the City Clerk's Office at City Hall on or before the closing hour and date for the receipt of bids as noted above.

The City Commission reserves the right to reject any or all bids, to waive informalities and to accept or reject all or any part of any bid, as they may deem to be in the best interest of the City of Hollywood, Florida.

Dated this 12th Day of July 2010

CITY OF HOLLYWOOD, FLORIDA

Jitendra Patel, P.E., Assistant Director  
Department of Public Utilities - ECSD