



City of Hollywood, Florida

PROCUREMENT SERVICES ROOM 303
P. O. Box 229045 ZIP 33022-9045

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN, that the City Commission of the City of Hollywood, Florida is advertising for Sealed Bids which will be received by the City Clerk of the City of Hollywood, Florida at City Hall, 2600 Hollywood Blvd., Room 221, Hollywood, Florida 33020 until **3:00 P.M., Wednesday, September 8, 2010**, at which time they will be opened and publicly read in the Procurement Services Office, Room 303, City Hall, 2600 Hollywood Boulevard, Hollywood, Florida. **FOR: Janitorial Services for the City Hall, Annex and Old Library Buildings**

**BID NO. F-4253-10-IS
ADDENDUM NO. 2**

Please make the following changes (additions, deletions or corrections) in the above named bid.

Below are the questions received in reference to the above named bid and the corresponding answers.

Q1: What type of background checks are required? City, County, State? What agency?

A1: As stated on page 9, a ten (10) year criminal history background check is required. This must be a National background check from the agency of your choice.

Q2: Is cleaning 5 days or 7 days a week?

A2: Daily cleaning is done 5 days a week (M-F); Weekly cleaning is done 1 day a week (your choice); Monthly cleaning is done 1 day a month (your choice); Annual cleaning is done 1 day a year (your choice).

Q3: Total square footage of carpeted areas?

A3: Total square footage of carpeted is not provided, walk-thru is being allowed.

Q4: Total square footage of hard floor areas?

A4: Total square footage of hard floor is not provided, walk-thru is being allowed.

Q5: Can a professional, commercial type carpet extractor be used to clean carpets instead of a truck mounted system? A truck mount to shampoo a 4 story building is not cost effective.

A5: Yes, a professional carpet extractor can be used.

Bid F-4253-10-IS Addendum 2

Q6: Do we bid on the total square footage or the occupied square footage for City Hall?

A6: Vendors bid on the specifications for services as requested.

Q7: Are invoices accepted every 2 weeks?

A7: Yes, invoices will be accepted every 2 weeks.

Q8: Is there a prevailing wage ordinance for the City of Hollywood contracts? If so, how much is per hour.

A8: The City of Hollywood prevailing wage ordinance only applies to construction projects.

Q9: Is there a performance bond included in this contract? if so how much.

A9: There is no performance bond required for this contract.

Q10: Can you provide the price of current janitorial contract? If not available how many minimum hours are required for this contract?

A10: There is no current janitorial contract for these locations. There are no minimum hours required to complete the services.

Q11: Is there pressure cleaning for concrete outside the buildings required?

A11: Pressure cleaning of the concrete outside of the buildings is not required as part of this bid contract.

Q12: I understand currently there are 4 full time workers and 1 part time worker but is it possible to find out how much overtime they worked? Or The total number of hours for a year? This seems more like the number we are attempting to reach. I would like to improve on their hours or match them with an improved quality of work.

A12: On an average 1-2 full time staff worked approximately one day a month to perform some of the functions we are asking in this bid such as carpet cleaning and floor maintenance, equaling approximately eight hours overtime per month for one person or sixteen hours overtime per month if two were needed to work.

Q13: There seems to be several different types of National Background Checks with various types of information returned. Is there a format that your office prefers or do you recommend a company or organization to perform the check?

A13: We do not recommend any specific company or format. Also, the employees of the awarded vendor would have to sign a consent to our Hollywood Police Department background check before the issuance of an Identification Card that allows access to the buildings. This check will be performed at no cost to the awarded vendor.

Bid F-4253-10-IS Addendum 2

Q14: Page 8 states Saturday – Sunday, bidder has the option of scheduling weekend staff as follows: 8:00 am to 6:00 pm. Please advise if Saturday and Sunday services is required as part of this contract.

A14: Saturday and Sunday is not required, but available if staff needs to fulfill their contractual obligations.

Q15: Does the City have plans of the buildings available?

A15: No building plans are available at this time.

Q16: Can we have the current staff budget?

A16: Staff budget is not reflective of funds available for this bid.

Q17: How many people are working in all (3) buildings?

A17: Three (3) full time and one (1) part time.

Q18: Is there a secured area to store our equipment?

A18: Yes.

Q19: Do we need to haul away all trash?

A19: No. Trash can be disposed of in dumpsters. We do ask that recycled material is collected separately from garbage materials and disposed of in the blue ninety-six (96) gallon carts and taken out of the storage area in accordance to the recycling schedule.

Q20: Are all supplies furnished by the City of Hollywood?

A20: Yes. See clarification 1 (C1) below.

Q21: In reference to the two (2) year experience qualification, is this meaning that your company has to have been in existence for two (2) years, or you had an existing company before over two (2) year experience?

A21: As stated on page 7, the contractor that is placing the bid must have two (2) years of commercial experience in the janitorial service field and submit at least three (3) references including contact information of work performance of a similar nature.

Q22: What is the amount the City of Hollywood is offering in total for this solicitation, do you all have an estimated amount? As was said in the meeting how much did you all payout in wages the previous year.

A22: The City does not have an exact amount budgeted for these services at this time but will allocate funding, should we choose to move forward with award of this contract.

Staff budget is not reflective of funds available for this bid.

Bid F-4253-10-IS Addendum 2

CLARIFICATION:

C1: No equipment will be furnished by the City. Examples include but are not limited to; brooms, dustpans, mops, mop buckets, dusters, cleaning rags, carts, vacuums, etc.

City will furnish all supplies. Examples include but are not limited to; trash liners, paper towels, toilet paper, chemicals, soaps, etc.

ADDITIONAL ANNUAL SERVICES:

A1: Please include “annual cleaning of all exterior windows” in your prices for annual services at each location.

NOTE: Exterior cleaning can be done by opening each window from the inside the building, therefore no lift is needed.

INFORMATION:

I1. The mandatory pre-bid conference sign-in sheet is attached.

All other specifications, terms & conditions remain the same.

MAILED BIDS:

If you have already submitted your printed bid, it will be retained in the City Clerk's Office until the Bid Opening time and date. If you wish to pick up your Bid that has already been submitted, you can do so by showing proper identification, in the Office of the City Clerk, 2600 Hollywood Blvd, Room 221, Hollywood, Florida 33020.

Please sign and return with your Bid.

COMPANY NAME: _____

BIDDER'S SIGNATURE _____

Dated this 30th day of August, 2010

CITY OF HOLLYWOOD, FLORIDA

BID NO.: F-4253-10-IS

ITEM: Janitorial Services for the City Hall, Annex and Old Library Buildings

PRE-BID DATE & TIME: 10:00 a.m., Tuesday, August 24, 2010

ATTENDEES: (PLEASE ATTACH BUSINESS CARD)

ATTENDEE NAME/COMPANY NAME	COMPLETE ADDRESS/PHONE NUMBER/EMAIL ADDRESS
ARTHUR ROBERT WRIGHT TOUCH CLEANING, LLC PHONE: 561 749-0409	316 NE 23 AVE BOYNTON BEACH FLORIDA 33435 SHARON@WTCLEANING.COM
TONY TAYLOR COMPLETE SANITORIAL ANTHONY TAYLOR 561 255 9598	5157 NORMA ELAINE RD. W.P.B., FL. 33417 TAYLOR339742@BELLSOUTH.NET
MELAWIL CLEANING + RESTORATION MELVIN A. WILLIAMS 800 P.B. FL 561-644-3437	P.O. BOX 941 W.P.B. FL 33402 MELAWIL@BELLSOUTH.NET
Greg Terrence USI Services Group Inc Ava Thomas	5100 S University Drive suite 504 Davie FL 33328 954 306-3046 Greg TG USI services group.com
Ava Thomas Jaupro Dem & Building Services	(305) 986-3003 athomas@jauproinc.com
Teron Riley Charles grier PDL cleaning Service	(954) 342-4018 pdlcleaning@gmail.com (954) 552-2044 2838 MAYO ST 33020
Ernest Saldana's General Maint 2328 Douglas street	954-549-3388
J-MAR CLEANING SVC 1718 25th st Rub. HARRIS SMARSOJA, FL 34234	FAX 941 296-8118 941 962 2583 JMARCLEANINGSVC@yahoo.com

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Waller & Lawrence Martha Kent Services	11748 NW 28th Court Coral Springs FL 33065 954-868-8829 lwlawrenc@BellSouth.net
Dawda Sadiku Century Management Solution services@centurymgt.com	6600 NW 27 AVE #207B Miami FL 33147 305-836-4000 Fax 305-691-7003
PATY ROJAS Projas@triangle-services.com TRIANGLE SERVICES INC	2700 N 29th AVE SUITE 305 Hollywood FL 33020 954-929-0509 Fax 954-929-0590
BRUCE HOLMAN FLA CERTIFIED	6900 NW 82 CT TAMPA FL 33521 554-656-7921
Alba Serrano Expressions For You, Corp.	7451 Eaton St. Hollywood FL 33024 954-298-4477 - Fax: 954-963-6253 expressionsforyou@hotmail.com

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ATTENDEE NAME/COMPANY NAME	COMPLETE ADDRESS/PHONE NUMBER/EMAIL ADDRESS
Carmela Diaz Best Janitorial & Supplies, Inc.	6400 NW 37th Ave. Miami, FL 33147 bestjansupply@yahoo.com 305-691-5596
J-MAR CLEANING SVC Robert HARRIS	1718 25th St SARASOTA, FL 34234 Phone 941 296 8118 FAX Phone 941 962 2583 JMARCLEANINGSVC@yahoo.com
Regina Okoro Chi-Ada Corporation	135 NW 163 Street Miami FL 33169 305 948 5651 Chiadacorp@Bellsouth.net
MICHAEL JOSHUA TTC Environmental 20090thTmail	3310 NW 178th Street Miami, FL 33056 305-621-2668 fax: phone 786 488-3350
Monday Okoto (JD) Weedaway Inc	6011 Rodman St Hollywood 786-663-5802 954-374-6562 weedaway@msn.com
La Belle Cleaning Co LLC	25 W Pine Tree Ave Lake Worth FL 33467 MGuisionent@aol.com 561-305-7905
W&G Maintenance W&G Maintenance	PO Box 11330 Palm Bay 32914 321-394-5888 Wandmaintenance@aol.

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VERNON WHITAKER WHITCLEANING SERVICE	3900 SW Main Ln ST PORT SAINT LUCIE FL 34953 whitcleaning service @ gmail.com
Dan Fioramonti, Honor Cleaning, LLC	16113 E. Mayfair Dr. Loyalhatchee, FL 33470 954-964-6446 honorcleaning@y.
AMERICAN Facility Services Mark Thompson - Marknoc8@aol.com	1325 Union Hill Industrial Court Suite A Alpharetta, GA 30004 (770) 740-1613
ASTRIT TURABI ALBA CLEENING INC ENTESA SHARDELL ASTRIT TURABI alba-cleaning@hotmail.com	757 SE 17 STREET, #174 FT. LAUDERDALE, FL 33316 (248) 613 1230
MARVIN LOGUE FINE TOUCH mobil Detailing & cleaning Services Inc.	P.O. BOX 421803 MIAMI, FL 33242-1803 786-262-9990 FINE TOUCH cleaning Services @ hotmail.com
Physician's mediclean, inc. William J Clark (355) 988-6269 physician@medicleaninc.net	19201 East Santa Andrews DR LAWTECH, FL 33015
Clean & Clear Cleaning Services Carlos A. Herrera	2427 Coolidge St, Hollywood FL 33020. tel: 754-244-6430 Carlos@cleanandclearcleaningservices.com

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Orlando Reyes Diamond Contract Svc	15401 W. DIXIE HWY, N MIAMI, 33162 FAX 888-456-8680 Phone 305-469-5620 oreyes@diamondcontract.com
SAFEGUARD SERVICES. LUIS VARGAS.	911 PINCLAND DRIVE PEMBROKE PINES FL 33025 www.safeguardservices.net (954) 963 4900
Marilyn Martinez EULEN AMERICA mmartinez@eulenamerica.us	2665 S. Bayshore Dr Ste 1103 Miami, FL 33133 (305) 269-2723
LARRY KSLATO Royal Regions Inc	305-710-8787 Royal Regions 305-651-1315 F @ Hotmail.Com
Claribeth Valencia Jampro Building Services Inc.	T. 305 652 3686 cvalencia@jamproinc.com www.jamproinc.com

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ATTENDEE NAME/COMPANY NAME	COMPLETE ADDRESS/PHONE NUMBER/EMAIL ADDRESS
Sparkles Janitorial Services Debbie Sweeting-Owner 2810 Adams St Hollywood Fla 33020	2810 Adams St Hollywood Fla 33020
AMBROSE Nurdigo Digos Enterprises	2010 NW 1st Terrace Pompano Beach, FL 33060 Phone 954 849 7751 E- ambrose228-1@jun
MARTY BROSSMAN Rytek Inc	4302 Hollywood Blvd Hollywood, 33021
NICOLE WASSER IMAGE COMPANIES nwasser@imagecompanies.com	8680 SOL TERRACE LAKE PARK, FL. 33403 (561) 253-5681
Brian Bennett Spotless Janitor Inc	650 SW 14 PL Deerfield Bch, FL 33441 954-274-9621 info@spotlessjanitor.com

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Dean Ferguson - PEG Clean Inc.	813-484-7777 Dferguson@PEGClean.c
James Thompkins - Siblings Cleaning Chi-Ada Corporation	561-5094653 siblingscleaningconcepts@co 305948 135NW163 Street Miami FL 33169
Chi-Ada Corporation	3059485651 Chiada Corp of BellSouthNei
JORGE BENITEZ ABP Maintenance Corp.	8171 SW 93 Court 305- Miami - FL 33173 274-944 JB@ABPMAINTENANCE.COM

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Robby DeFranco / Rylex, Inc. Marty Brousseau / Rylex, Inc.	4302 Hollywood Blvd #364 simscar@rylexinc.com Hollywood, FL 33021 robbied@rylexinc.com 954-868-0922 martyb@rylexinc.com
Donna Greenspan Premiere Building Services, Inc.	1945 NE 207 St. N. Miami Beach, FL 305-401-0691 roscoe@bellsouth.net
KELLY Janitorial Systems LUI SA ALAN SO	2130 SW 94 CT. MIAMI FL 33131 Kelly@kellyjanitorial.com 3-978-2656
Heather Casavant USSI	11220 Metro Pkwy, Ste 17 Ft. Myers, FL 33966 hcasavante@ 239-334-1865 239334-1908(P) ussiclean.com
Jim Fischer CLEANING SYSTEMS INC.	10330 NW 55 TH STREET SUNRISE, FL 33351 954-341-0000 CLEANSYS5@AOL.COM
Alvaro G. Arias Building & Grounds, Inc dba Javi King	4835 Hollywood Blvd ste #2 Hollywood, FL 33021 (954) 445-6 alvaari@comcast.net (954) 639 7 bldgngrounds@gmail.com

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GEOFFREY SCARLETT J&J JANITORIAL SERVICE LLC	3141 N.W. 47 TERR #431 FT. LAUDERDALE FL 33319
	954-297-4632 j&j JANITORIAL SVC @ AOL.COM

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<u>ATTENDEE NAME/COMPANY NAME</u>	<u>COMPLETE ADDRESS/PHONE NUMBER/EMAIL ADDRESS:</u>
BRIGHT MAINTENANCE INC 2501 S OCEAN DRIVE SUITE 420 HOLLYWOOD, FL 33019 (661) BRIGHTMAINTENANCE@ATT.NET 504-5350	

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ATTENDEE NAME/COMPANY NAME	COMPLETE ADDRESS/PHONE NUMBER/EMAIL ADDRESS
RICHARD WIDLANSKY ALL MANAGEMENT SERVICES INC.	7857 W. SAMPLE RD # 138 CORAL SPRINGS, FL 33065

