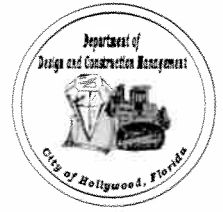




**CITY OF HOLLYWOOD  
DEPARTMENT OF DESIGN & CONSTRUCTION MANAGEMENT**



2717 Van Buren Street  
Hollywood, FL 33020  
Phone (954) 921-3900 Fax (954) 921-3462

**NOTICE OF AWARD**

September 2, 2009

**Kaufman Lynn, Inc., General Contractors**  
622 Banyan Trail, Suite 300,  
Boca Raton, FL 33431

Re: Project Name: 56<sup>th</sup> Avenue Public Safety Training & Maintenance Facilities  
Roadway Improvements  
Project Number: F-05-039

This is your **NOTICE OF AWARD** for the above referenced project.

Enclosed are three (3) copies of the Contract Documents that are to be executed and returned to this office within ten (10) calendar days from the Date of Award. Pay particular attention to the attached excerpts (Articles 15-18) from the INSTRUCTIONS TO BIDDERS, as well as the Insurance Requirements of Paragraphs 13.4, 13.5 and 13.6 of the General Conditions, in conjunction with Paragraph 1.03 of the Supplementary Conditions. These Insurance Requirements will not be altered.

Your attention is directed to the requirements of Paragraphs 19 and 20, from the INSTRUCTIONS TO BIDDERS, regarding Building Division Regulations; please ensure compliance. Leave blank the Contract Date on the first page of the Contract Form, Performance Bond, and Payment Bond. This will be filled in by the City upon final execution. In accordance with state law the Payment and Performance Bonds must be recorded in the public records of Broward County and a copy of the recorded Bond(s) must be provided to the City. A Notice to Proceed will not be issued until the City receives the recorded documents.

Before returning the executed documents, please check to ensure that the required seals and signatures are affixed, and that the Certificate of Insurance has been submitted in accordance with the example provided in the Specifications.

Sincerely,

Jitendra Patel, P. E., Director  
Department of Design & Construction Management

cc: Cameron D. Benson, City Manager  
Senior Project Manager, DCM  
Building Official  
Inspection Supervisor  
Code Enforcement  
Permits  
File

INSTRUCTIONS TO BIDDERS  
Paragraphs 15 Through 20

15. EXECUTION OF CONTRACT:

The Bidder to whom the Contract is awarded shall, within ten (10) days of the date of award, execute and deliver two copies of the following to the Engineer:

- A. The Contract
- B. Performance and Payment Bond
- C. Evidence of required Insurance
- D. Proof of authority to execute the Contract
- E. Proof of authority to execute the Bond on behalf of the Awardee
- F. Subcontractor and material suppliers list and price or percentage of work required with sealed bids in accordance with Local MBE/SBE Program.
- G. Proof of valid City of Hollywood Building Department Registration for the Contractor and all Sub-Contractors.

The above documents must be furnished, executed and delivered before the Contract will be executed by the City. The Contract shall not be binding upon the City until it has been executed by the City and a copy of such fully executed Contract is delivered to the Contractor.

16. FAILURE TO EXECUTE CONTRACT, BID GUARANTY FORFEITED:

Should the Bidder to whom the Contract has been awarded refuse or fail to complete the requirements of Section 15 above within ten (10) days after Notice of Award, the additional time in days (including weekends) required to CORRECTLY complete the documents will be deducted, in equal amount, from the Contract Time, or the City may elect to revoke the Award. The City shall hold the Bid Guaranty of any Bidder failing to execute the awarded Contract for consequential damages incurred, and the Contract awarded, as the Commission desires.

17. GUARANTY OF FAITHFUL PERFORMANCE AND PAYMENT:

Performance and Payment Bonds equal to the total Bid will be required of the Awardee. The Performance and Payment Bonds must be written by a Surety licensed to do business in the State of Florida: As per Florida Statute Section 255.05, the Contractor shall be required to record the payment and performance bond in the public records of Broward County.

- A. Listed in the United States Department of Treasury's Circular 750, and

- B. Rated at least "A", Class X in the latest edition of "Best's Key Rating Guide" published by A.M. Best Company.  
On projects not exceeding \$500,000, a bond written by an unrated surety will be accepted provided that evidence is submitted to show full compliance with Florida State Statutes Section 287.0935.

18. INSURANCE:

Evidence of insurance must comply with the provisions of Paragraph 13.4 of the General Conditions.

19. BUILDING DEPARTMENT REGISTRATION:

The awardee and all Sub-Contractors, in order to obtain any required City of Hollywood permit, must register with the City of Hollywood Building Department. Registration must be current and in effect prior to the execution of the contract by the City of Hollywood. Registration can be obtained upon presentation of

- A. Proof of valid insurance with the City of Hollywood named as the Certificate Holder to receive notification upon insurance expiration or cancellation;
- B. An Occupational License from within the State of Florida, and
- C. Either a Broward County Central Examining Board Card (with State of Florida Registration) or State of Florida Certification.

20. BUILDING PERMITS:

The CONTRACTOR and Sub-Contractors must obtain the standard Building Department Permits as may be required by the City of Hollywood Building Department for any work covered under this Contract. The City of Hollywood shall pay all City of Hollywood permit fees including any Federal, State, and County surcharges applicable at the time that the permit is issued. The Contractor or Sub-Contractors shall be responsible for obtaining all inspections required under Section 305 of the latest Broward edition of the South Florida Building Code.

The Contractor shall obtain all other required permits and licenses as specified in Section 1.6 of the Supplementary Conditions. Payment for all applicable permit and license fees shall be made in accordance with Section 1.6 of the Supplementary Conditions.