



CITY of HOLLYWOOD, FLORIDA

Code Compliance Division

2600 Hollywood Blvd. • P.O. Box 229045 • Hollywood, Florida 33022-9045
Phone (954) 921-3061 • Fax (954) 921-3924 • www.hollywoodfl.org

REGISTRATION OF ABANDONED REAL PROPERTY

Chapter 90.08 Hollywood Code of Ordinances requires that mortgagees of real property shall perform an inspection of the property that is the security for the mortgage upon default by the mortgagor, prior to the issuance of Notice of Default. If the property is found to be vacant or shows evidence of vacancy, it shall be deemed abandoned and the mortgagee shall, within ten (10) days of the inspection, register the property with the City of Hollywood Code Compliance Division. An annual registration is required for each vacant property. The annual registration fee is \$150.00 per property. (Refer to Hollywood Municipal Code Chapter 90.08 for detailed information.)

PROPERTY INFORMATION (Please print or type)

PROPERTY ADDRESS: _____
Street Zip Code

LEGAL DESCRIPTION: _____

PROPERTY IDENTIFICATION/FOLIO NUMBER: _____

MORTGAGEE NAME: _____

ADDRESS: _____
Street City State Zip Code
*Mortgagee address is where notices will be sent.

TELEPHONE: _____ FACSIMILE: _____ EMAIL: _____

MORTGAGEE CONTACT PERSON: _____ CELL PHONE: _____

TELEPHONE: _____ FACSIMILE: _____ EMAIL: _____

LOCAL CONTACT AND/OR MAINTENANCE COMPANY NAME: _____

ADDRESS: _____
Street City State Zip Code

TELEPHONE: _____ FACSIMILE: _____ EMAIL: _____

24 HOUR/EMERGENCY CONTACT NAME: _____ CELL PHONE: _____

ADDRESS: _____
Street City State Zip Code

TELEPHONE: _____ FACSIMILE: _____ EMAIL: _____

FORECLOSURE ATTORNEY NAME: _____

ADDRESS: _____
Street City State Zip Code

TELEPHONE: _____ FACSIMILE: _____ EMAIL: _____

RECORDATION INFORMATION FOR LIS PENDENS: _____
Official Record Book and Page and Recording date

DATE OF INITIAL INSPECTION: _____

Our Mission: We are dedicated to providing municipal services for our diverse community in an atmosphere of cooperation, courtesy and respect.
We do this by ensuring all who live, work and play in the City of Hollywood enjoy a high quality of life.

“An Equal Opportunity and Service Provider Agency”



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It is the purpose and intent of the City to establish a process to address the amount of abandoned real properties located within the City of Hollywood. It is the City's further intent to specifically establish an abandoned residential property program as a mechanism to protect residential neighborhoods from becoming blighted through the lack of adequate maintenance and security of abandoned properties. (Chapter 90 Section 90.08)

1. (Section 90.08) Registration of Abandoned Real Property: A mortgagee who holds a mortgage on real property must perform an inspection on the property prior to the issuance of a Notice of Default. If the property is found to be vacant or shows signs of vacancy, it will be considered abandoned and the mortgagee has ten (10) days from the inspection to register the property with the City of Hollywood Code Compliance. **An annual registration form is required for each vacant property.**
2. If the property is occupied but remains in default, it shall be inspected by the mortgagee monthly or if the property is vacant or shows signs of vacancy it shall be considered vacant and the property must be registered with the City of Hollywood. Any person or corporation that has registered must report any change of information to the City of Hollywood Code Compliance within ten (10) days of the change.
3. Maintenance and Security Requirements: Properties shall be maintained and secured in accordance with the City of Hollywood Municipal Code.

Violations of Sections 90.08, 90.09 & 90.10 may be subject to a penalty of up to \$500.00.

REGISTRATION FORM COMPLETED BY: _____
(Print Name)

TITLE: _____

SIGNATURE: _____ DATE: _____

State of _____
County of _____

The forgoing instrument was acknowledged before me, the undersigned Notary Public in and for the State of _____, on this, the _____ day of _____, 20____,

WITNESS my hand
And official seal

Notary Public, State of _____

Printed name of Notary Public exactly as commissioned
Personally known to me ____
Or produced identification:

(Type of identification produced)

Please contact the City of Hollywood's Code Compliance at (954)921-3061 with any questions regarding registration of abandoned real property.

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CASE # _____

HOLLYWOOD POLICE DEPARTMENT

TRESPASS AFFIDAVIT

Business/Property Address: _____

Date: _____

Type Business: _____

Rental Property-# of Units: _____

RETURN TO:

Hollywood Police Department
3250 Hollywood Blvd.
Hollywood, Fl. 33021
(954) 967-4456

FROM:

Owner/Agent Name: _____
Address: _____
City: _____
State: _____ Zip: _____

NEW:

UPDATE:

NOTE: Update is required every year and/or upon the property's change of ownership.

Owner/Manager:

Name: _____
Home Phone: _____
Business Phone: _____
Fax: _____

Mailing Address: (Other than property address)

Name: _____
Address: _____
City: _____
State: _____ Zip: _____

To Whom it May Concern:

Hollywood Police Officers are hereby designated authorized representative, of the above business/property, and/or are empowered to warn and direct persons to leave said property.

Authority is granted by _____, who is the Owner, Agent, Other (_____) of said business/property and is authorized to act on behalf of the above named business/property for the purposes of the affidavit, and who herein requests that Hollywood Police Officers enforce said Statute or Ordinance, on the said property, including parking areas and curtilages thereof. This Affidavit is valid for a period of one year from the date of authorization. If for any reason (sale, change of ownership, dissolution of business, etc.) cancellation is desired, it will be the responsibility of the affiants to notify the Police Department, cancel their authorization, and remove the trespass notices.

It is also acknowledged that this writer, on behalf of the business/property will prosecute anyone arrested according to this document.

(Authorizing Agent's Signature)

(Print Name)

_____/_____/_____
(Date)

(STATE OF FLORIDA)
(COUNTY OF BROWARD)

The foregoing instrument was acknowledged before me this _____ day of _____ month, _____ year by _____ (Affiant's name), who is personally known to me or who has produced _____ (Affiant's ID type) as identification who did take an oath.

POLICE OFFICER - NOTARY PUBLIC, STATE OF FLORIDA

Type/Print Name Date