

**City of Hollywood
Community Development Advisory Board
Regular Meeting Minutes
February 13, 2019**

1. CALL TO ORDER:

The City of Hollywood, Florida, held a Community Development Advisory Board Meeting on February 13, 2019 at City Hall, 2600 Hollywood Blvd., Room 215, Hollywood, Florida. The meeting was called to order by Chair, Gilberto Amador, at 6:30 P.M.

2. ROLL CALL:

Present:

Gilberto Amador
Mitch Anton
Jim De Miles
Phil de Souza
Joann Fullington Reese
Cliff Germano
Rochelle Lessner
Diana Pittarelli
Marty Shuham
Milana Walter

Absent:

Michael Bentolila

STAFF:

Donna Biederman, Staff Liaison
Clay Milan, Community Development Manager
Anthony Grisby, Community Development Program Administrator

ELECTED OFFICIALS:

None

PUBLIC:

None

3) New Business:

➤ **FY 2019 Year-End Performance Report- General Fund Agency Grants**

Ms. Biederman provided a presentation regarding the year-end performance of the General Fund Agency Grant sub-recipients.

The CDAB inquired about the following:

- 2-1-1 First Call for Help of Broward County- They proposed to serve 10,000 residents of the City of Hollywood. They actually served 8,127 residents, according to their reports. The board inquired as to the difference in service.
- Jubilee Center of South Broward, Inc.- In the first and fourth quarter, the presentation indicated \$0 in funds requested. The board questioned if the Jubilee Center of South Broward submitted reports

for those quarters and why they requested \$0 funds. The City's Budget staff advised that the Jubilee Center of Broward submitted reports for all four quarters, but did not request funds for the first and fourth. The board inquired to the \$0 request for two of the quarters.

- Learning for Success KAPOW Program- The CDAB asked which Hollywood schools utilize this program.

Ms. Biederman said that she would consult with the City's Budget staff for clarification and submit the information to the board.

4) Old Business:

➤ Review of FY 2020 Grant Cycle Timeline

Ms. Biederman reviewed the timeline for the year that has been provided to the board. This is the second time during the current fiscal year that the board reviewed the timeline with staff.

Ms. Pittarelli inquired about the funding cycle and if it would be completed by June 30th, which is when her term on the board ends.

Ms. Biederman advised her that indeed the initial budget cycle would be completed before her term expires.

Mr. Amador inquired when the board applications are due to the City Clerk.

Ms. Biederman said she would inquire with the City Clerk's Office and advise the board.

Ms. Fullington Reese inquired as to the amount of CDBG funds available for public services this year.

Ms. Biederman said that she believes the available amount is \$190,000 this year for public services.

Mr. Amador said that he is worried that we will have more funding this year and the same number of applicants.

Ms. Pittarelli said that the board can just recommend more funding for each agency if they so choose.

Ms. Biederman said that the Notice of Funding Availability has been marketed to various non-profit organizations such as the Florida Association of Non-Profit Officials (FANO) and through direct solicitation by City staff. She and Renee Richards, Grants and Special Projects Manager, Parks and Recreation and Cultural Arts contacted non-profit organizations regarding the funding availability. Community Development staff provides a technical assistance workshop for the CDBG grant and non-profit organizations have approximately one month to submit their applications.

5) Member Comments:

Mr. Amador asked if any board members have questions or comments.

Mr. Germano mentioned that he noticed that some of the schools did not spend their allocation. He said that it is very difficult to give student scholarships because the students are not applying.

Ms. Pittarelli agreed.

Mr. Germano mentioned that several bipartisan legislators are working on better handling the Sadowski funds, which are State SHIP funds. He said that would translate to more funding.

Ms. Walter agreed and said that she asked Mr. Milan what the funding increase would be for Hollywood if they use the full amount of the Sadowski funds for the cities.

Mr. Milan said that Hollywood would possibly receive \$1.7M this year, as opposed to \$193K in the previous year.

Ms. Walter said that Governor DeSantis proposed to use the Sadowski funds for affordable housing and he has been a supporter of that effort. She mentioned a grass-roots advocacy campaign during the week of February 25th.

Mr. Milan said that the Florida Housing Coalition has also done a tremendous job with advocating for the Sadowski funds and are still working to provide outreach and lobbying in favor of the Sadowski funds.

Mr. Germano distributed some information to staff from the Regional Planning Council and Fair Equity Association.

6) Staff Comments:

March 13th meeting information:

Proposed Budget:

Mr. Grisby said that the March 13th CDAB meeting is going to be a little busier than the board anticipates. Mr. Grisby said that the board has previously requested to be more involved with developing the budget. Mr. Grisby said that staff will be presenting a budget that includes necessary funding to keep the Community Development Division operating effectively and to continue the duties they have been tasked. The board will see public services, housing, job creation and more in the proposed budget. There will be a cap on public services, which staff anticipates to be \$190,000. At the March 13th CDAB meeting, the board will review and discuss the proposed budget for all of the categories. When the board makes their preliminary recommendations to the City Commission, they will also be recommending the entire Five-Year Plan. He said the board has already satisfied their ranking priority criteria, so the advertisement will include the One-Year Plan and the Five-Year Plan.

Mr. Amador asked if the board's recommendations will be the \$190,000.

Mr. Grisby said that the board will be reviewing and making recommendations on the entire budget. The board will be making recommendations for \$190,000 for public services, which is within the overall budget.

Neighborhood Capital Improvement Program:

Mr. Grisby said staff has been working aggressively on this program, but it will not be the same as past programs. Staff will be providing the board with information at the March 13th meeting. Mr. Grisby said that CDBG funds cannot be used to maintain projects.

Mr. Anton asked if any of these projects were included in the GO Bond funds.

Mr. Grisby said that these projects are separate. These are unique projects that would not happen unless these funds were available. That is what the Evaluation Panel will be looking for. Mr. Grisby asked if the CDAB would like to recommend a member to serve on the Evaluation Panel. The member should not have a conflict of interest, such as serving as a member of a neighborhood association board.

Mr. Milan said that the board may decide whether or not they would like to have a citizen member serve on the Evaluation Panel.

Mr. Amador said this is a great idea, as it offers transparency to the process.

Mr. Milan mentioned the potential time commitment of the CDAB member who serves on the Evaluation Panel.

Mr. Germano asked of the restrictions of the funds.

Mr. Grisby said that the neighborhood association is not restricted, but the geography for the project is restricted to an LMI area.

Mr. Anton suggested Mr. Amador serve on the Evaluation Panel. Mr. Amador declined due to various reasons.

Mr. Grisby said staff anticipates receiving applications by late May, so that is when the commitment begins.

Ms. Biederman asked which members serve on a neighborhood association board or have any other conflict. The following members have a conflict:

Mitch Anton- representative of a neighborhood association
Cliff Germano- representative of a neighborhood association
Diana Pittarelli- will be termed out of the CDAB

Mr. Grisby is going to provide a timeline for the program at the next meeting.

Other staff comments:

Black History Month announcement:

Mr. Grisby announced the Black History Month Talented 10 Poetry Slam, which we will hold on February 26th at 5:30 PM at City Hall, Second Floor Lobby and Commission Chambers. There will be good food and talented students performing.

Mission Possible Workshop Series announcement:

Ms. Biederman announced the Mission Possible Workshop Series- Mission #2 Enlisting Agents, which is membership recruitment. The workshop will be held on February 23rd from 9:00 AM- 12:30PM at the Boulevard Heights Community Center.

7) Adjournment:

***Motion to adjourn the meeting at 7:15 p.m. was made by Mitch Anton and seconded by Jim DeMiles. Motion carried unanimously. ***