

RESOLUTION NO. R-2021-090

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE EXPENDITURE OF LAW ENFORCEMENT FORFEITURE FUNDS AND ISSUING A PURCHASE ORDER TO SOFTWARE HOUSE INTERNATIONAL FOR THE PURCHASE OF PROPERTY, EVIDENCE AND QUARTERMASTER MANAGEMENT SOFTWARE, IN AN ESTIMATED AMOUNT OF \$228,184.45, BASED UPON THE OMNIA PUBLIC PARTNERS CONTRACT NUMBER 2018011-02, IN ACCORDANCE WITH SECTION 38.41(C)(5) OF THE CITY'S PURCHASING ORDINANCE; AMENDING THE FISCAL YEAR 2021 OPERATING BUDGET. (PIGGYBACK)

WHEREAS, the Police Department Quartermaster Section and the Property and Evidence Unit are in dire need of replacing the current physical property, evidence, and Quartermaster management software; and

WHEREAS, the software that is currently in use is part of the Broward County Sheriff's consortium and is shared with other agencies in the County; and

WHEREAS, the Broward Sheriff's Office and other agencies within the consortium will often make changes or updates to the software, and the Police Department is not notified about the changes in a timely manner; and

WHEREAS, these changes affect the business practice and may not always be in the best interest of the City; and

WHEREAS, any recommendation for a change to the software must go through the Governance Board, which is an arduous task, and as a result, the software has not been refreshed for quite some time and is outdated; and

WHEREAS, the current software does not have currency audit capability, which is a concern because currency is a high liability item; and

WHEREAS, a Selection Committee was formed to identify new standalone software that would address the concerns and requirements of the Quartermaster Section and the Property and Evidence Unit, and after site visits and web demonstrations, Que Tel was unanimously selected by the Committee members; and

WHEREAS, the funding source for the purchase of the property and evidence management software will be state Law Enforcement Forfeiture Trust Funds; and

WHEREAS, the requested Que Tel Property, Evidence and Quartermaster Management Software is available on the Omnia Partners Contract Number 2018011-02, via Software House International, which was competitively bid; and

WHEREAS, the City Code Section 38.41(C)(5) allows the Chief Procurement Officer to procure, without following formal procedures, all goods and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided that the goods and services are (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference; and

WHEREAS, funding is available in the Fund Balance of the Law Enforcement Forfeiture Fund (Fund 112), which is to be recognized and appropriated for the specific permissible use and detailed in the attached Exhibit "1"; and

WHEREAS, the Chief of Police certifies that the use of Law Enforcement Forfeiture Funds for this purchase comply with Section 932.7055, Florida Statutes, in that the funds will be used for an appropriate law enforcement purpose; and

WHEREAS, the Chief of Police certifies that the use of Law Enforcement Forfeiture Funds for this purpose comply with Section 932.7055, Florida Statutes, in that the funds are not being used as a normal source of revenue for the Police Department; and

WHEREAS, the Chief of Police certifies that the use of Law Enforcement Forfeiture Funds for this purchase comply with Section 932.7055, Florida Statutes, in that the funds were not considered in the adoption and approval of the Police Department's budget; and

WHEREAS, the Fiscal Year 2021 Operating Budget of the City of Hollywood was adopted and approved by the City Commission pursuant to Resolution R-2020-232 at the 2<sup>nd</sup> Public Budget Hearing on September 24, 2020; and

WHEREAS, this Resolution seeks to amend the budget as detailed in the attached Exhibit "1"; and

WHEREAS, the Chief of Police and the Assistant Director, Financial Services for Procurement recommend that the City Commission approve and authorize the issuance of a purchase order to Software House International for the purchase of the Que Tel Property, Evidence and Quartermaster Management Software for the Police Department in an estimated amount of \$228,184.45.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the expenditure of state Law Enforcement Forfeiture Funds to purchase the Que Tel Property, Evidence and Quartermaster Management Software in an estimated amount of \$228,184.45 in accordance with the City Code.

Section 3: That it approves and authorizes the issuance, by the appropriate City officials, of a purchase order to Software House International, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That the amendments to the Operating Budget of the City of Hollywood for the Fiscal Year beginning October 1, 2020 relating to the Law Enforcement Forfeiture Fund (Fund 112) and set forth in detail in the attached Exhibit "1" are adopted and authorized as amendments to the Operating Budget of the City of Hollywood for the Fiscal Year 2021.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 21st day of April, 2021.

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JOSH LEVY, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY for the use and reliance of the City of Hollywood, Florida, only.

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DOUGLAS R. GONZALES  
CITY ATTORNEY

**Exhibit 1: Budget Amendments**  
**Law Enforcement Forfeiture Fund**

This item allocates \$228,184.45 from fund balance for the purchase of Property, Evidence And Quartermaster Management Software.

**Revenue:**

| <b>Description</b> | <b>Account Number</b>                  | <b>Amount</b> |
|--------------------|--|---------------|
| Fund Balance       | 112.190106.30010.300110.000000.000.000 | 228,184.45    |

**Expenditures:**

| <b>Description</b> | <b>Account Number</b> | <b>Amount</b> |
|--------------------|-----------------------|---------------|
| Computer Software  | TBD                   | 228,184.45    |