

RESOLUTION NO. R-2021-304

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AMENDING RESOLUTION NO. R-2021-104 TO AUTHORIZE AN INCREASE OF THE AMOUNT FOR THE BLANKET PURCHASE AGREEMENT WITH ORIGINAL IMPRESSIONS/POSTAL CENTER INTERNATIONAL; AMENDING THE FISCAL YEAR 2022 OPERATING BUDGET AS ADOPTED AND APPROVED BY RESOLUTION R-2021-244.

WHEREAS, the Office of the City Clerk, Records and Archives Division, and the Department of Financial Services, Treasury Division, require an agreement to provide presort mail and fulfillment services, including daily and bulk mail services for all City mail; and

WHEREAS, on May 19, 2021, the City Commission passed R-2021-104 awarding Original Impressions/Postal Center International ("PCI") a blanket purchase agreement for various mailing services for an estimated annual expense of \$131,759.00 ("Agreement"); and

WHEREAS, due to the emergency mailing notifications from our Building Division stemming from the Surfside condominium collapse, the Building Safety Inspection Notification letters to all the City buildings under the Agreement requires additional funding to complete the project; and

WHEREAS, it is the recommendation of the City Clerk, Treasury, Procurement Services and the Building Department that the estimated annual expense be increased in the first year of the Agreement by \$205,000.00, from \$131,759.00 to \$336,759.00, and increased by \$105,000.00 for every year of the Agreement thereafter, from 131,759.00 to \$236,759.00; and

WHEREAS, the additional funding will cover the excess bulk mailing costs of the "Building Safety Inspection notification letters" (40-year and 50-year re-certification program) and future mail-out of "non-compliance notice of violation letters"; and

WHEREAS, the Office of the City Clerk, Records and Archives Division, and the Department of Financial Services, Treasury Division require an increase of the Agreement for PCI to provide extra bulk mailing services to our Building Department; and

WHEREAS, the Fiscal Year 2022 Operating Budget of the City of Hollywood was adopted and approved by the City Commission pursuant to Resolution R-2021-244 at the 2nd Public Budget Hearing on September 23, 2021; and

WHEREAS, this Resolution seeks to amend the budget as detailed in the attached Exhibit "1"; and

WHEREAS, a portion of the funding for this Agreement is available in the FY 2022 budget in the City Clerk's Office Records and Archives Division budget account number 557.111002.51900.542010.00000.000.000 in the amount of \$92,000.00, the Department of Financial Services, Treasury Division's budget account number 001.120301.51300.542010.000000.000.000 in the amount of \$39,759.00, and the Building Department account number 114.140301.52400.542010.000000.000.000 in the amount of \$205,000.00; and

WHEREAS, funding for this Agreement will be budgeted in subsequent fiscal years' operating budgets subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of an increase to the Agreement with PCI, in a form acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That these Amendments to the Operating Budget of the City of Hollywood for the Fiscal Year beginning October 1, 2021, relating to the Building Fund and set forth in detail in the attached Exhibit "1" are adopted and authorized as Amendments to the Operating Budget of the City of Hollywood for the Fiscal Year 2022.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AMENDING RESOLUTION NO. R-2021-104 TO AUTHORIZE AN INCREASE OF THE AMOUNT FOR BLANKET PURCHASE AGREEMENT WITH ORIGINAL IMPRESSIONS/POSTAL CENTER INTERNATIONAL; AMENDING THE FISCAL YEAR 2022 OPERATING BUDGET AS ADOPTED AND APPROVED BY RESOLUTION R-2021-244.

PASSED AND ADOPTED this 1st day of December, 2021.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY

Exhibit 1: Budget Amendments
Building Fund

This item allocates \$141,395 from general contingency to the postage account in the Building Fund for PCI mailing due to Building's 40yr certification notices that need to be mailed out.

Transfer From:

Description	Account Number	Amount
Contingency	114.140301.52400.591430.000000.000.000	141,395

Transfer To:

Description	Account Number	Amount
Postage	114.140301.52400.542010.000000.000.000	141,395